



**EASTERN PLUMAS HEALTH CARE DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
MINUTES**

Thursday, August 27, 2026 at 4:00 p.m.

1. Call to Order

Meeting was called to order at 4:02 p.m.

2. Roll Call

Augustine Corcoran, Board Chair; Bob Duncan, Board Member; Paul Swanson, M.D., Board Member; Linda Satchwell; Board Member; Marcia Hughes, Board Member.

Staff in attendance: Doug McCoy, CEO; Katherine Pairish, CFO; Donna Dorsey, ED Manager; Lorraine Noble, DON; Tracy Studer, Director of Clinics;

3. Board Comments

None

4. Public Comment

None

5. Consent Calendar

- **Approval of Minutes** – Approval of the minutes from the July 23, 2026 Board of Directors Meeting and the agenda for the August 27, 2026 meeting.
- **ACTION** – Motion was made by Director Swanson, seconded by Director Corcoran to approve the minutes as presented
Roll Call Vote – AYES: Directors Corcoran, Hughes, Satchwell, Duncan, and Swanson
NAYS: None
- **Public Comment:** None

6. Auxiliary Report

Director Hughes

A report was presented to the Board detailing the operating activities for the prior quarter.

7. Staff Reports

A. Chief Nursing Officer Report

Donna Dorsey

B. SNF Director of Nursing

Lorraine Noble

See attached report

C. Director of Clinics

Tracy Studer

See attached report

D. Chief Financial Officer

Katherine Pairish

See attached report

8. Committee Reports

Board Members

A. Finance Committee

9. Acceptance of Draft Financials as Presented

Director Corcoran

ACTION: Motion was made by Director Swanson, seconded by Director Satchwell to approve the draft financials as presented.

Roll Call Vote: AYES: Directors Corcoran, Swanson, Hughes, Duncan, and Satchwell
Nays: None
Public Comment: None

10. Chief Executive Officer Report
OPERATIONAL OVERVIEW:

Doug McCoy

July revenue improved by 1.6m over the prior year with an additional 1.7m YOY month forecasted for August. July performance resulted in a net positive revenue of 192k without additional IGT funding. Due to the continued financial trends, EPHC was offered an opportunity to fund an additional IGT with net proceeds anticipated to be 350K with receipt in early 2027.

Based on prior approval by the Board, the Delleker property purchase was completed on August 25th. Final construction inspections will be completed by early September with construction estimated to begin in early October.

CMS has announced new guidance on the procedure for evaluating CAH compliance with rural distance requirements. This will shift the current evaluation period from every three years to every 10 years which will benefit rural CAHs with designation consistency.

Grant applications for the Rural Transformation Program were submitted to include the collaborative MRI purchase, workforce development, and a community health worker program. We anticipate a decision from HCAI on these applications in early October. The 5 member CAH collaborative will be evaluating the MRI trailer interior selections next week in preparation for the purchase in FY Q4.

The Plumas County Elections Board has indicated that there are three candidates for the upcoming election. Two current Board member incumbents have filed, and a third representative from Loyaltan has submitted application for the remaining open position. Based on this information, candidates will not be required to be on the ballot, and we look forward to working closely with these members throughout their term.

Resolution #302 was presented to the Board electronically requesting approval for the submission of the Rural Transformation Program grant applications to HCAI. The Board voted unanimously for approval of this resolution.

11. Policies

Public Comment: None.

ACTION: Motion was made by Director Hughes, seconded by Director Swanson to approve the policies presented for August.

Roll Call Vote: AYES: Directors Satchwell, Swanson, Corcoran, Duncan, and Hughes
Nays: None

12. Public Comment

None.

13. Board Closing Remarks

None

Director Corcoran

Open Session recessed at 4:48 p.m.

14. Closed Session- called to order at 4:50p.m.

A. Pursuant Hearing (Health and Safety Code 32155)

Subject Matter: Staff Privileges

Tele-Health

Punzalan, Raymundo P., M.D. - 2 year

Pathology

Kilpatrick, Matthew J., M.D. - 2 Year

Emergency Dept.

Duncan, Timothy B., M.D. - 1 Year

B. Public Employee Performance Evaluation (Government Code Section 54957) Subject Matter: *CEO*

15. Open Session Report of Actions Taken in Closed Session

The Board returned at approximately 5:02 p.m.

A: **ACTION-** The Board approved a motion to provide staff privileges to all appointees listed on agenda item 14.A.

B: **ACTION -** No Action taken 14.B

16. Adjournment

Meeting adjourned at 5:04 p.m.

**Eastern Plumas Health Care
Nursing Division
Skilled Nursing Facilities
Board Report 8/21/2026 LNoble**

8/21/26: Current census is 59

- 25 Residents in Portola.
- 34 Residents in Loyalton

- Portola SNF -
 - New Activity Coordinator hired, 2- new C.N.A.s from the class hired.
 - Upgrade of living and dining areas are nearly completed.

- Loyalton SNF
 - New Full-time Ward Clerk hired, 4-new C.N.A.s hired from the July class.
 - Activity program reorganized and a second Activity Coordinator hired to share the program.

- July's Nursing Assistant class was successful as you can see. We still have 2 that are finishing with testing. 6 have been hired.
- New Class starts on September 21. We have 8 students signed up for class.

State Issues: We had a total of 16 items that state needs to review

- Still have 9 reported incidents that are pending a state visit.
- State was here and reviewed 7 cases- all received "no deficiencies"

Recruitment

- Tamara Simon, MD – Gynecology: Dr. Simon has decided to first get settled at Seneca before beginning her work with EPHC.
- Obstetrics: An obstetrician who has expressed interest in working at EPHC clinics is currently reviewing a contract provided by EPHC.
- Dermatology: Weekly communication continues with TACORE regarding recruitment for a full-time dermatologist. At this time, TACORE has no candidates to present.
- Pierce Morton with Cynet Locums has also not identified any candidates for the EPHC dermatology position.

Cologuard Bulk Order

- EPHC has identified 326 patients who are appropriate for Cologuard colorectal cancer screening.
- Clinic staff have worked collaboratively with IT and Exact Sciences to develop and implement the bulk order process.

NARHC Webinar

On Monday, August 17, Katie Gearhart and I participated in a one-hour webinar hosted by NARHC regarding the process of applying for CDS (Congressional District Spending) funds.

We are excited to pursue this funding opportunity on behalf of EPHC clinics and have developed a prioritized list of organizational needs that could potentially be addressed through CDS funding.

Webinar Highlights

- Approximately \$179.5 million in earmarked funding is available.
- Be creative when identifying potential projects.
- Consider projects that EPHC has already begun developing or working toward.
- Building strong relationships with our Congressional representatives is important.
- CDS funding is most effective when combined with other sources of funding; however, one rural health clinic in Alabama received a total of \$6 million through this funding opportunity.

Streamlining the Referral Process

- Megan McCrorey and Charles Donovan, Informatics Manager, met with the clinic referral team to identify opportunities to streamline and improve the referral process.

Wellness Fair

EPHC will participate in the upcoming Wellness Fair with:

- Dental: One dental assistant and one dental hygienist.
- Medical: One registration clerk, who will assist with the Cerner patient portal, and one medical provider.

Digital Surveys

- Digital survey participation has increased significantly, with 617 surveys completed from January 1 through August 1, 2026.
- Survey results are reviewed regularly to identify opportunities to improve the patient's experience and provide better care throughout EPHC clinics.

CARE Team

Clinic Alignment, Resources and Excellence

- Medical Assistants and LVNs are meeting regularly to align pediatric screening practices across all EPHC clinics.
- Once pediatric screening alignment is completed, the team will move to adult screening practices.
- The CARE Team meets bi-weekly to continue identifying opportunities for consistency, efficiency, and excellence across the clinics.

Eastern Plumas Health Care
Financial Statements – Board Report
July 2026

Summary

For July 2026, the first month of the new year, we posted Gross Patient Revenues of \$5,845,415. This is an increase over last July of \$1,589,873. July represents the 8th consecutive month of revenues exceeding those of any previous year for the same period.

Total Operating Revenue was higher than last July by \$983,693. Total Operating Expenses were higher than last July by \$158,836.

Revenues (July 2026 Compared to July 2025)

Total Inpatient Revenues were higher by \$209,223, with Skilled Nursing Revenues posting higher by \$120,125. Pro Fees were higher by \$42,576. Total Outpatient Revenues were higher by \$1,331,545 and Clinic Revenues were higher by \$6,529.

Expenses (July 2026 Compared to July 2025)

Salaries and Benefits: Combined Salaries and Benefits were higher by \$135,105.

Purchased Services - Medical: Purchased Services - Medical were higher by \$28,626.

Purchased Services – Other: Purchased Services – Other were lower by \$2,405.

Professional Fees- Medical: Professional Fees- Medical were higher by \$10,026.

Professional Fees – Other: Professional Fees – Other were higher by \$5,172

Repairs & Maintenance: Repairs & Maintenance were higher by \$13,358.

Utilities: Utilities were lower by \$7,313.

Supplies: Supplies were lower by \$44,435.

Depreciation Expense: Depreciation Expense was lower by \$2,607.

Other Expenses: Other Expenses were higher by \$20,432. These include training, travel, and dues and subscriptions.

Revenue Cycle

Gross Accounts Receivable as of July 31, 2026 was \$9.5 million. This is a 28.66% increase over July 2025. AR Days as of July 31, 2026 was 52.

Balance Sheet

Total Cash and Cash Equivalents increased 4,317,750. Net AR increased 1,133,565. Total Liabilities decreased 640,379. Total Fund Balance increased 7,199,369.

Additional Information

Days cash on hand on July 31, 2026, was 210. July 31, 2025, days cash on hand was 183.

Eastern Plumas Health Care
Income Statement
DRAFT
Year-to-Date Comparative

	% Net Pt	Revenue	7/31/2026	7/31/2025	\$ Variance
1	REVENUE				
2	Inpatient Revenue		\$ 176,626	\$ 240,528	\$ (63,902)
3	Inpatient Revenue - Swing Bed		\$ 378,000	\$ 225,000	\$ 153,000
4	Inpatient Revenue - SNF		\$ 1,095,725	\$ 975,600	\$ 120,125
	Inpatient Revenue		\$ 1,650,351	\$ 1,441,128	\$ 209,223
5	All Pro Fees		\$ 351,851	\$ 309,275	\$ 42,576
7	Outpatient Revenue		\$ 3,251,696	\$ 1,920,151	\$ 1,331,545
8	Clinics		\$ 591,517	\$ 584,988	\$ 6,529
9	Total Patient Revenue		\$ 5,845,415	\$ 4,255,542	\$ 1,589,873
11	Contractual Allowances		\$ (2,042,603)	\$ (1,388,633)	\$ (653,970)
12	Charity Discounts		\$ (19,002)	\$ (262)	\$ (18,740)
13	Other Allowances		\$ (3,880)	\$ (203)	\$ (3,677)
14	Bad Debt		\$ (45,093)	\$ (39,309)	\$ (5,784)
15	Total Deductions		\$ (2,110,578)	\$ (1,428,407)	\$ (682,171)
16	Net Patient Revenue		\$ 3,734,837	\$ 2,827,135	\$ 907,702
17	% of Gross Revenue		63.89%	66.43%	-2.54%
18	Meaningful Use Revenue				
19	Quality Payments		\$ -	\$ -	\$ -
20	IGT Payments		\$ -	\$ -	\$ -
21	Other Operating Revenue		\$ 141,619	\$ 85,628	\$ 55,991
22	Total Operating Revenue		\$ 3,876,456	\$ 2,912,763	\$ 963,693
23	EXPENSES				
24	Salaries and PTO	45.7%	\$ (1,705,558)	\$ (1,550,019)	\$ (155,539)
25	Employee Benefits	16.1%	\$ (602,380)	\$ (622,814)	\$ 20,434
26	Professional Fees - Medical	8.0%	\$ (300,496)	\$ (290,470)	\$ (10,026)
27	Professional Fees - Other	0.5%	\$ (17,597)	\$ (12,426)	\$ (5,172)
28	Supplies	6.8%	\$ (253,103)	\$ (297,538)	\$ 44,435
29	Purchased Services - Medical	9.1%	\$ (339,040)	\$ (310,414)	\$ (28,626)
30	Purchased Services - Other	10.3%	\$ (383,307)	\$ (385,712)	\$ 2,405
31	Insurance	1.4%	\$ (50,684)	\$ (47,832)	\$ (2,852)
32	Rental and Leases	0.5%	\$ (18,940)	\$ (18,915)	\$ (25)
33	Repairs and Maintenance	1.5%	\$ (57,375)	\$ (44,017)	\$ (13,358)
34	Utilities and Telephone	2.7%	\$ (99,835)	\$ (107,148)	\$ 7,313
35	Depreciation Amortization	3.5%	\$ (128,984)	\$ (131,591)	\$ 2,607
36	Other Expenses	1.6%	\$ (60,880)	\$ (40,449)	\$ (20,432)
37	Total Operating Expenses	107.6%	\$ (4,018,181)	\$ (3,859,344)	\$ (158,836)
38	Income From Operations	-3.8%	\$ (141,724)	\$ (946,581)	\$ 804,857
39	Tax Revenue	-1.9%	\$ 71,360	\$ 71,360	\$ -
40	Grants and Donations	-0.1%	\$ 3,200	\$ 800	\$ 2,400
41	Interest Income	-6.9%	\$ 257,344	\$ 216,707	\$ 40,637
42	Interest Expense	0.4%	\$ (13,834)	\$ (15,299)	\$ 1,465
43	Non-Operating Income (Expenses)	-0.4%	\$ 16,018	\$ 18,751	\$ (2,733)
44	Total Non-Operating Gain (Loss)	-8.9%	\$ 334,089	\$ 292,319	\$ 41,770
45	Net Income	5.2%	\$ 192,364	\$ (654,262)	\$ 846,627
46	Operating Margin %		-3.66%	-32.50%	28.84%
47	Net Margin %		4.96%	-22.46%	27.42%
48	Payroll as % of Operating Expense		57.44%	56.30%	

Eastern Plumas Health Care
Comparative Balance Sheets - Board Report
DRAFT
Dates as Indicated

	FYE as of 7/31/26	FYE 7/31/2025	FYE 7/31/2024	FYE 7/31/2023	FYE 2027-2026	
					\$ Change	% Change
Assets						
Current Assets						
Cash	\$ 983,180	\$ 608,486	\$ 2,400,956	\$ 778,246	\$ 374,694	61.58%
Short-term Investments (LAIF)	\$ 25,434,695	\$ 21,491,639	\$ 17,251,994	\$ 15,583,327	\$ 3,943,056	18.35%
Total Cash and Equivalents	\$ 26,417,875	\$ 22,100,125	\$ 19,652,950	\$ 16,361,573	\$ 4,317,750	19.54%
Patient Accounts Receivable	\$ 9,512,329	\$ 7,393,395	\$ 10,498,222	\$ 13,758,808	\$ 2,118,934	28.66%
Accounts Receivable Reserves	\$ (3,361,769)	\$ (2,376,400)	\$ (4,956,672)	\$ (5,707,747)	\$ (985,369)	41.46%
Net Accounts Receivable	\$ 6,150,560	\$ 5,016,995	\$ 5,541,550	\$ 8,051,061	\$ 1,133,565	22.59%
% of Gross Account Receivables	64.7%	67.9%	52.8%	58.5%		
Inventory	\$ 564,931	\$ 527,406	\$ 573,372	\$ 548,821	\$ 37,525	7.12%
Other Assets	\$ 465,302	\$ 948,413	\$ 267,004	\$ 1,172,101	\$ (483,111)	-50.94%
Total Other Assets	\$ 1,030,233	\$ 1,475,819	\$ 840,376	\$ 1,720,922	\$ (445,586)	-30.19%
Total Current Assets	\$ 33,598,668	\$ 28,592,939	\$ 26,034,876	\$ 26,133,556	\$ 5,005,729	17.51%
Fixed Assets						
Land	\$ 1,209,214	\$ 1,209,214	\$ 1,166,344	\$ 1,166,344	\$ -	0.00%
Buildings	\$ 16,773,481	\$ 16,671,506	\$ 15,728,333	\$ 15,220,840	\$ 101,975	0.61%
Capital Equipment	\$ 17,837,196	\$ 17,371,429	\$ 16,878,243	\$ 15,847,772	\$ 465,767	2.68%
In Progress	\$ 2,433,877	\$ 377,868	\$ 769,474	\$ 3,111,805	\$ 2,056,009	544.11%
Total Plant & Equipment	\$ 38,253,768	\$ 35,630,017	\$ 34,542,394	\$ 35,346,761	\$ 2,623,751	7.36%
Accumulated Depreciation	\$ (24,723,616)	\$ (23,653,127)	\$ (22,574,719)	\$ (23,198,762)	\$ (1,070,489)	4.53%
Net Fixed Assets	\$ 13,530,152	\$ 11,976,890	\$ 11,967,675	\$ 12,147,999	\$ 1,553,262	12.97%
Total Assets	\$ 47,128,819	\$ 40,569,829	\$ 38,002,551	\$ 38,281,555	\$ 6,558,991	16.17%
LIABILITIES AND RETAINED EARNINGS						
Current Liabilities						
Accounts Payable	\$ 548,973	\$ 1,103,389	\$ 1,639,135	\$ 997,322	\$ (554,416)	-50.25%
Accrued Payroll & Benefits	\$ 1,760,583	\$ 1,478,325	\$ 1,381,350	\$ 1,164,767	\$ 282,258	19.09%
Other Current Liabilities	\$ 4,896	\$ 4,755	\$ 247,465	\$ 6,105	\$ 141	100.00%
Total Current Liabilities	\$ 2,314,452	\$ 2,586,469	\$ 3,267,950	\$ 2,168,194	\$ (272,017)	-10.52%
Long-Term Liabilities						
Loans	\$ 3,418,799	\$ 3,787,161	\$ 4,129,239	\$ 4,454,437	\$ (268,362)	-9.73%
Capitalized Leases	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Long Term Liabilities	\$ 3,418,799	\$ 3,787,161	\$ 4,129,239	\$ 4,454,437	\$ (368,362)	-9.73%
Deferred Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL LIABILITIES	\$ 5,733,251	\$ 6,373,630	\$ 7,397,189	\$ 6,622,631	\$ (640,379)	-10.05%
Fund Balance	\$ 41,395,568	\$ 34,196,199	\$ 30,625,362	\$ 31,658,924	\$ 7,199,369	21.05%
TOTAL LIABILITIES AND FUND BALANCE	\$ 47,128,819	\$ 40,569,829	\$ 38,022,551	\$ 38,281,555	\$ 6,558,990	16.17%